

Mt. Holly Springs Planning Commission

Meeting Minutes January 17, 2024

I. Call to Order

Steve Blair called to order the regular meeting of the Mount Holly Springs Planning Commission at 7:00 p.m. on January 17, 2024 at the Borough Office.

The following persons were present: Steve Blair, Merle Barclay, Pam Still, and Kyle Schnitzer.

Pam Still motioned to accept the minutes from the meeting of November 15, 2023. Kyle Schnitzer seconded the motion. The minutes were approved.

II. Public Opinion

There was no public opinion.

III. New Business

The Planning Commission officers were reorganized. Pam Still nominated Steve Blair to be the Chairperson. Kyle Schnitzer seconded the motion. The vote was unanimous in favor. Kyle Schnitzer nominated Pam Still to be the Vice Chairperson. Merle Barclay seconded the motion. The vote was unanimous in favor. Pam Still nominated Merle Barclay to be the Secretary. Kyle Schnitzer seconded the motion. The vote was unanimous.

Steve Blair announced that Kyle Schnitzer had been appointed by Borough Council to be the Council Liaison to planning.

V. Old Business

There was some discussion about how the probable closing of Mt. Holly Springs Elementary School might affect the Comprehensive Plan. Steve Blair will ask a representative from county planning to attend our next meeting. There was a consensus that we will still proceed with updating the Plan.

Steve Blair has received responses from the consulting firms who might help us with the Plan. Michael Baker, HRG, and Rettew Associates all responded that cost depends on our expectation of how much work they need to do. Forward Planning appears to be very expensive because they typically work with much larger municipalities.

V. Other Business

Pam Still reported that Cumberland County Planning will be sending a survey and requesting someone be appointed as the primary contact person for County contact. The County is also going to an electronic format (CAM System) for permits and plans. We will get more detail from County Planning.

Pam still also reported that there is a new FEMA flood plan overlay map. The FEMA plan was passed by Borough Council. The Borough records will need to be updated with the new map.

VI. Liaison Report

The Bradley plan (Letort Warehouse/Keystone Sign) was approved by Borough Council at their January 8, 2024 meeting.

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VII. Adjournment

Pam Still motioned to adjourn. Merle Barclay seconded the motion. The meeting adjourned at 8:45pm.

Minutes submitted by: Merle Barclay